

February/March 2010

Our Ref: Recruitment/LC10

Ian Grimshaw is dealing with this matter
Direct Dial: **01925 844042**
E-mail: iangrimshaw@tep.uk.com



Genesis Centre
Birchwood Science Park
Warrington
WA3 7BH

Telephone: 01925 844004
Fax: 01925 844002
e-mail: tep@tep.uk.com
www.tep.uk.com

Dear Applicant

RE: LANDSCAPE ARCHITECT POSITION

Thank you for your interest in the above post. This letter includes the following:

- Information about the post
- Application form

If you are interested in applying, please would you send the following:

- Completed application form
- Curriculum vitae
- A 300 - 500 word summary of your career to date, your aspirations and the special attributes you could bring to TEP.

The closing date is Monday 8th March 2010 and we expect to hold interviews in the week commencing 15th March.

If you would like to talk more informally, please do not hesitate to contact me or my colleague Joanne Boothroyd.

I look forward to hearing from you. Please submit applications by post, or by email to recruitment@tep.uk.com.

Yours sincerely

Ian Grimshaw
Partner
TEP

LANDSCAPE ARCHITECT



The Opportunity

TEP needs to further expand its skills base in landscape and visual assessment. This is an exciting consultancy opportunity which offers a chance to work on extremely stimulating and challenging projects and further your own career and expertise in a supportive practice.

About TEP

TEP is a multi-disciplinary environmental consultancy employing environmental planners, landscape architects and urban designers, landscape managers, ecologists and urban foresters working on a wide-ranging portfolio.

Based in Warrington, between the vibrant cities of Liverpool and Manchester, TEP is run by three partners and employs 55 professionals. We are all passionate about creating quality places for the benefit of people, nature and business.

Our client base is very diverse and includes Homes and Communities Agency, Forestry Commission, Regional Development Agencies, many Local Authorities, National Trust, major energy infrastructure firms, housebuilders, Groundwork Trusts and a number of Community Forests. Our green infrastructure work takes us across the British Isles. Please look at our website www.tep.uk.com to see the breadth of our commissions.

The Post

A growing aspect of TEP's portfolio relates to landscape and visual impact assessment, for key development projects and to assist local planning authorities in forward planning.

Our portfolio of development projects includes expansion of the national grid of electricity lines and connection of new wind farms and other power stations; commercial and leisure development including new sports stadia; and housing and mixed use developments. TEP is assisting in taking some of the first *nationally significant infrastructure projects* to applications to the Infrastructure Planning Commission. Advising on the most appropriate way to address key issues and assessing and communicating potential effects on views and landscape to a wide range of stakeholders is an important part of that work

For local planning authorities we have undertaken a range of landscape character assessments to assist in deriving criteria-based policy for conservation, enhancement and restoration of landscapes. Clear communication and good presentation of results are required. These documents may become Local Development Documents and our work may lead to presentation of our assessments at public inquiry.

Key skills are in landscape and visual assessment, report-writing and stakeholder consultation. We expect that you will be able to prepare outline designs and sketches to support your work. We expect the post will be of interest to landscape architects with a background in appropriate work such as landscape and visual assessment; landscape planning or landscape management.

While the role has a strong focus on landscape and visual assessment, there is likely to be opportunity to work on some design projects and to develop to lead multi-disciplinary projects where effects on views and landscape are key issues.



Your work will be with the Environmental Planning team and the Design team although you will be based in the Environmental Planning team. You will work with other experienced and qualified landscape architects and town planners.

Our work on nationally significant infrastructure projects takes us to all parts of the United Kingdom and occasionally beyond. The post is envisaged as a full-time position and would require some nights away from home from time to time where site visits and consultations require.

The Person

The essential characteristics and requirements for the post are:

- An environmental, geographic or related degree;
- Chartered Membership of the Landscape Institute;
- Understanding and application of the principles of landscape and visual assessment;
- Contemporary knowledge of the national, regional and local policy contexts for regeneration and spatial planning;
- Strong client-focus;
- Enthusiasm for first-class presentation of projects.

Desirable characteristics and requirements are:

- Appreciation and understanding of the planning system in England and Wales;
- Appreciation and understanding of the role of GIS in information management;
- Other skills and expertise in presentation of visual effects (eg photomontage; visualisations; visibility etc)

We anticipate that an appropriate candidate will have taken an interest in landscape and visual assessment prior to becoming CMLI. You are likely to have had LVIA experience since achieving CMLI.

Remuneration

Salary will be negotiable based on experience and qualifications. We have a good company pension scheme and a very high quality working environment. As Investors In People, we have a progressive approach to training and investing in our staff and offices and we strongly encourage innovation. If you would like an informal discussion regarding the vacancy, please telephone 01925 844004 and ask to speak to Ian Grimshaw (Partner) or Joanne Boothroyd (Principal Environmental Planner).

Equal Opportunities

TEP is an equal opportunities employer and is positive about disabled people. We will guarantee an interview for all disabled candidates meeting the eligibility criteria. Please note that landscape and visual impact assessment requires access to a range of viewpoints in the field which may involve walking for over an hour at one time, negotiating gates, stiles, slopes and uneven surfaces. Candidates will need to meet this eligibility criterion

To Apply

Please fill out an application form, together with your CV and a 500 word summary of your career to date, your aspirations and the qualities you can bring to TEP. Closing Date is Monday 8th March and applications may be made by post or by email to recruitment@tep.uk.com



TEP-THE ENVIRONMENT PARTNERSHIP

APPLICATION FOR THE POST OF: LANDSCAPE ARCHITECT

NAME:

ADDRESS FOR CORRESPONDENCE:

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TEL NO:.....

Email:

QUALIFICATIONS: (please enclose a separate CV setting out qualifications & project experience)

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PRESENT EMPLOYMENT – POST HELD:

EMPLOYERS NAME AND ADDRESS:.....

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PRESENT SALARY AND BENEFITS PACKAGE:

DO YOU HOLD A FULL VALID UK DRIVING LICENCE: YES/NO

REFEREES: List two referees, including your present employer – TEP will not contact referees without your knowledge and permission.

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TEP IS AN INVESTOR IN PEOPLE. WE OPERATE AN EQUAL OPPORTUNITIES POLICY AND SEEK TO ENSURE OPPORTUNITIES FOR EVERYONE TO WORK SAFELY AND MAXIMISE THEIR ABILITIES. DO YOU CONSIDER YOURSELF TO HAVE A DISABILITY OR LONG-TERM HEALTH CONDITION? YES/NO

COULD WE MAKE ANY SPECIAL PROVISIONS TO ASSIST YOU IN YOUR WORK?

.....

HOW MANY DAYS HAVE YOU BEEN OFF WORK DUE TO SICKNESS IN THE LAST 12 MONTHS? (if not currently employed how many days would you have been unable to work due to sickness?)

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Please return this form with your CV and, if possible, some examples of your work at A4 or A3 together with a narrative of 300 - 500 words describing your career to date, your approach to work and the particular skills and attributes you would like to bring to TEP.

Please continue overleaf for our optional equality monitoring questionnaire



EQUAL OPPORTUNITIES MONITORING

TEP is committed to encouraging diversity, equality and respect as we believe this is good for individuals, society and our business. Our aim is that our workforce is representative of all sections of society and each colleague feels respected and able to give their best.

In order to help us towards this goal, we would like to monitor whether our job application process encourages all people to apply. To do so, we have reviewed advice from ACAS and, for TEP, we should like to monitor ethnicity of applications. The UK environmental sector is relatively under-represented in terms of ethnic minority communities and we wish to play our part in encouraging a wider diversity of talent entering the sector.

If you wish, please answer these questions and return the form with your application. The information you provide will be held confidentially and separately from the interview selection process. It will only be used for monitoring purposes to review the effectiveness of our policies.

How would you describe yourself?

Choose ONE section from A to F and tick the appropriate box

A ASIAN OR ASIAN BRITISH	
Bangladeshi	
Indian	
Pakistani	
Any Other (please write)	
B BLACK OR BLACK BRITISH	
African	
Caribbean	
Any Other (please write)	
C CHINESE OR OTHER ETHNIC GROUP	
Chinese	
Any other (please write)	
D MIXED HERITAGE	
Asian and White	
Black African & White	
Black Caribbean & White	
Any Other Mixed Background (please write)	
E WHITE	
British	
Irish	
Any other (please write)	
F PREFER NOT TO SAY	

Any Comments: