

Job Specification

Consultant/Senior Heritage Consultant

**Location**

Market Harborough/Warrington/London/Gateshead/

(Hybrid working – minimum 40% in office; site visits required)

Job Type

Full-time, Permanent (flexible working available)

Salary

Competitive, based on your skills and experience

Benefits

Click [here](#) to see some of our employee benefits

About Us

We are experts in the natural and historic environment, creative landscape designers and resourceful planners. We help shape and manage sustainable, successful places in both urban and rural environments.

Since its establishment in 1997, TEP's focus has been on supporting sustainable development by conserving and enhancing the natural and built environment.

We deliver valuable environmental advice through our core specialisms: Arboriculture, Ecology, Environmental Planning, Green and Blue Infrastructure, GeoSpatial Analysis, Historic Environment and Archaeology, Landscape Design and Landscape Management.

We have great clients in many sectors, including private developers, government agencies, local authorities and charitable trusts.

With over 150 staff dedicated to providing a high-quality and personal service across our five offices, we are ideally placed to support projects nationwide.

Our company values are Forward-Looking, Responsible, Enterprising, Supportive, Honest and Passionate. They are not only applicable to our projects but also underpin how we approach professional development.

For more information on the type of work we do, visit: www.tep.uk.com/projects

To Apply

Please apply via the [TEP website](#) or send your CV and cover letter to recruitment@tep.uk.com

Please note that we will always acknowledge each application. If you have not received an email response within 3 working days, please contact recruitment@tep.uk.com

Following review of the applications, a short list of candidates will be contacted for interview.

We are only able to consider candidates already eligible to work in the UK.

If you would like to discuss the position, or support with the application process please do not hesitate to contact recruitment@tep.uk.com and we will arrange for an appropriate manager to call you.

To keep up to date with news from TEP, follow us on our social media:

 [LinkedIn](#)  [X](#)  [Facebook](#)  [Instagram](#)

The Opportunity

About the Role

This is an exciting opportunity to become part of a successful and well-established historic environment and archaeology team. You will contribute to a diverse range of stimulating and challenging projects, while developing your career and expertise in a supportive and collaborative multi disciplinary consultancy environment.

This position is well suited to a heritage professional with established consultancy experience, seeking to further develop their expertise and take on a broader range of responsibilities. Some travel is required including staying overnight at different locations, to meet the requirements of projects.

What you'll be doing

- Providing advice on historic environment matters to a broad client base, including the energy, residential, commercial, infrastructure, private and public sectors.
- Contributing to projects that involve buried archaeology, historic landscapes, built heritage, and the management of fieldwork projects.
- Producing desk-based assessments and heritage statements, specifications of archaeological mitigation measures.
- Delivering technical advice to clients and colleagues.
- Support the wider historic environment team within TEP on both strategic and project specific tasks.

What we are looking for

- A qualified heritage professional with strong knowledge of UK historic environment legislation, proven experience in desk-based assessments/heritage statements, and the ability to give clear professional advice.
- Strong consultancy and project management skills.
- GIS skills are desirable but not essential.

If you're passionate about making a difference and want to be part of a forward-thinking team, we'd love to hear from you!

Attributes

- ❖ Relevant qualification in archaeology, heritage or a related subject, or equivalent professional experience.
- ❖ Sound knowledge of the UK historic environment, including its legislative and planning frameworks.
- ❖ At least Associate Grade member of the Chartered Institute for Archaeologists (ACIfA), or equivalent professional body, or be eligible for that grade of membership.
- ❖ Proven experience in producing high quality historic environment desk-based assessments and heritage statements to recognised professional standards.
- ❖ An understanding of relevant environmental legislation and best practice guidance.
- ❖ The ability to provide clear, consistent and informed professional advice on Historic Environment matters to clients and other multidisciplinary teams.
- ❖ Demonstrated capability in applying professional standards in a commercial consultancy environment.
- ❖ Strong organisational skills, with the ability to independently manage competing priorities.
- ❖ The ability to contribute effectively as part of a team, while performing confidently in autonomous roles.
- ❖ Excellent analytical and written/verbal communication skills.
- ❖ Experience of specifying, commissioning and managing archaeological contracts (Desirable).
- ❖ Proficiency in the use of Geographic Information Systems for heritage data analysis and mapping (Desirable).
- ❖ Demonstrable skills and insights gained through prior experience in a commercial consultancy environment (Desirable).
- ❖ Proficient in Microsoft applications, particularly Microsoft Word and Excel.
- ❖ A full UK driving licence.