

# Job Specification

## Graduate Landscape and Estates Manager



### Location

Gateshead/Market Harborough

### Contract

Full-time, Permanent

**Benefits** - for more information, click [here](#)

Competitive Salary  
Flexible and Hybrid Working  
Professional subscriptions  
Health & wellbeing support including GP services  
Employee Assistance Programme

### About Us

The Environment Partnership (TEP) Ltd is an award-winning environmental consultancy supporting sustainable development and land management across the UK and Ireland.

Our offering is based upon our core services: Planning, Environmental Assessment, Ecology, Heritage, Landscape Design, Landscape Management, GIS and Arboriculture. We are ideally situated to deliver these services nationwide from our offices in Warrington, Gateshead, Market Harborough, London and Cornwall. We have seven Directors who run the company and over 160 professional and technical staff, who work on a wide range of exciting and challenging projects.

We are a well established, stable and close-knit team. Having achieved steady growth since our establishment in 1997 we now have over 36 team members in the Landscape Management team. TEP is a Landscape Institute Registered Practice demonstrating our commitment to high professional standards.

We have a strong focus on continual development providing informal and structured training. We encourage staff to progress through relevant professional institutes including the Landscape Institute's membership levels and to obtain Chartered status. We encourage progression and support our team in developing leadership and management skills.

For more information on the type of work we do, visit:

[www.tep.uk.com/projects](http://www.tep.uk.com/projects)

### To Apply

Please apply through the website here or send your CV and cover letter to [recruitment@tep.uk.com](mailto:recruitment@tep.uk.com)

Please note that we will always acknowledge each application. If you have not received an email response within 3 working days, please contact [recruitment@tep.uk.com](mailto:recruitment@tep.uk.com)

We are only able to consider candidates already eligible to work in the UK.

If you would like to discuss the position, please do not hesitate to contact [recruitment@tep.uk.com](mailto:recruitment@tep.uk.com) and they will arrange for an appropriate manager to call you.

To keep up to date with news from TEP, follow us on our social media:

[in LinkedIn](#) [Twitter](#) [Facebook](#)

## The Opportunity

### Who are we looking for?

We are seeking a highly motivated landscape management graduate or other appropriate qualification (countryside, estates, geography, environmental), who is either recently graduated or has some industry experience; to join our ambitious Land Management team of over 30 land management professionals.

Based in either our Gateshead or Market Harborough office the role is suitable for office or 'hybrid working' with time spent working from home in addition to attending our offices.

The role requires travel to and from site across the Midlands or North East, and a valid full UK driving licence is essential.

Our Land Management service is well established and has always been a core part of our business.

### Role and Requirements

The successful applicant will provide a supporting role as part of a multi-disciplinary team delivering Land Management projects, primarily for Homes England. Our Land Management team play a critical role in the delivery of the Homes England Estate Management Services Framework.

Homes England is responsible for an extensive and diverse portfolio of land across England. Sites range from greenfield land; woodlands; brownfield land; and derelict building complexes such as former hospitals. The role will include regular site visits to assess, identify, record and mitigate hazards, record signage, identify encroachment, support the management of maintenance contracts, and procuring and monitoring works identified through the site inspections. All issues identified on site are recorded using bespoke management software, developed on behalf of Homes England.

As a Graduate Landscape and Estates Manager you will be welcomed into our friendly and supportive team and develop skills in:

- Landscape and estates management;
- Health and safety management;
- Contract procurement and administration;
- Invasive non-native species; and
- Landscape audits.

The successful candidate will be expected to travel to sites, including staying overnight at different locations from time to time, to meet the requirements of projects.

TEP advocates professional development, supporting team members through their chosen professional body.

Qualifications	
❖	Degree, Foundation Degree or equivalent in landscape, environmental, geography, estates and/or property management or other appropriate qualification.
❖	Student or Associate Member of the Landscape Institute and/or other relevant professional body (e.g. IEMA / CIEEM / IOSH, ICF) or eligible and able to work towards membership.
Experience	
❖	An understanding of health and safety legislation and risk assessments.
❖	An understanding of the legislation relevant to wildlife and the management of land is desirable. Training in this area will be provided.
❖	Practical on-site experience including liaison with contractors.
❖	Understanding of landscape maintenance contracts, management of contractors and procurement processes.
❖	Computer literacy in Microsoft 365 apps (Word, Excel, Outlook, Powerpoint etc).
❖	Strong verbal and written communication skills.
❖	Basic understanding of GIS and GIS databases are desirable.
Attributes	
❖	Attention to detail.
❖	Uphold high standards.
❖	Accuracy and good judgement.
❖	Willingness to learn.
❖	Time management.
❖	A strong team player.
❖	Adaptability.
❖	Full UK driving licence.